

George Pindar and Graham Schools
Minutes of the Meeting of the Joint Local Governing Committee held on
held via Zoom on Tuesday 30th November 2021 at 5:00pm

Present:	Lesley Welsh (Principal, George Pindar School) Emma Robins (Principal, Graham School) <i>[to 6.05pm]</i> Alan Richards (Chair)	Marcus Towse Tracey Woodward <i>[from 5.15pm to 6.00pm]</i>
In Attendance:	Helen Dowds (Executive Principal, Hope Sentamu Learning Trust) Nathalie Smith (Governance Support Officer, Clerk) Jess Swarbrick (Governance Advisor)	

	<u>Action</u>
<p><u>Welcome, Apologies & Declarations of Interest</u> The Chair welcomed everyone to the meeting. Apologies were received, with consent, from Gerry Swain, Phil Rumsey and Mandy Gething. Mark Thompson was absent. There were no declarations of interest.</p> <p>The Chair reported that Samantha Taylor had resigned from the LGC due to other work commitments. Governors noted their thanks to Samantha for the time she had spent as a governor and her contributions to the school.</p>	
<p><u>Minutes of the meeting held on 5th October 2021, Action Plan & Matters Arising</u> Previously distributed. The ordinary and confidential minutes were agreed to be a true and accurate record. There were no matters arising.</p> <p><i>[Tracey Woodward joined the meeting at 5.15pm]</i></p>	
<p><u>Updates from the Principals</u> Both Principals' reports had been circulated with the agenda, and provided an update section on each item on the agenda. It was agreed that Emma Robins would present her update from Graham School first, followed by an update on for George Pindar School from Lesley Welsh.</p> <p><i>[Some items on the agenda were taken out of order, but have been referred to in the minutes where possible against the original agenda.]</i></p>	
<p>3a. <u>Graham School</u> <u>(Agenda Item 6) Inclusion Data Dashboard</u> Miss Robins reported that attendance remained an issue, and highlighted the data summary in the report from the end of the first half of the autumn term. She advised that attendance continued to be a key focus area, with strategies and actions in place to improve this. Miss Robins noted that on two days the previous week, attendance had been over 92% which was positive, but the situation was still challenging, particularly in the context of continued Covid-related absence.</p> <p>With reference to exclusions, Miss Robins reported that figures remained very low compared to</p>	

previous years, and behaviour overall in school was very positive. She outlined some of the strategies which were in place to support the small cohort of students whose behaviour was still an issue, led by the Vice Principal for Behaviour Andrew Wilson.

(Agenda Item 8) Safeguarding

Governors noted the safeguarding update in the Principal's report. Miss Robins provided some further details for context and information. She also advised that a recent link visit by Gerry Swain, Safeguarding Governor, had been really positive, and a report on this would follow when available.

(Agenda Item 5) Pupil Premium Update

A copy of the Pupil Premium strategy had been circulated with the agenda. Miss Robins advised that the strategies set out in the report were ones which had been put in place previously and which had a proven impact on closing the gap. She highlighted an increased focus on support for EAL (English as an Additional Language) students, as there continued to be an rise in numbers of these at school, though currently not a lot of expertise amongst staff in this area. Other keys strands in the recovery strategy were outlined in the Principal's report.

SEND

Miss Robins reported that a trust-wide SEND review would take place in the spring term, which would bring further input in ensuring provision was as tight as possible. She advised that the SENCo was leading on interventions effectively, and staff were accessing training. Miss Robins reported that the SENCo was also developing a strong relationship with the Alternative Provision on-site, which was really positive. It was noted that there were currently fourteen students with EHCPs on roll, with a further nine with North Yorkshire County Council (NYCC) for assessment. Miss Robins advised that the referral process was extremely slow, with five of these nine having been waiting since before summer. An additional four applications were pending, and were expected to be completed by the end of the spring term.

Staffing

Miss Robins reported very little change to her previous report. She noted that the new Technology Technician had made a real impact since starting, as had the new English teacher who was covering a maternity leave. Miss Robins noted that there was an ongoing vacancy for a Cover Supervisor (maternity cover) which she was struggling to appoint to, despite two rounds of recruitment. She advised that this was having an impact on supply costs in school.

It was noted that one of the Behaviour Support Officers would be leaving to take up a new, promoted role in another setting, and an advert would be going out to recruit to this post. Miss Robins also reported that the advert for an apprentice Administrator had attracted five applications, which was really positive.

Miss Robins reported that the Vice Principal (Quality of Education) was still on long-term sickness absence, and she was working with HR to ensure that this was managed in-line with process. Karen Shires, Assistant Vice Principal, had been appointed as Acting Vice Principal following an interview process on 15th November and would continue in this post to the end of term. It was noted that Marcus Towse had completed a link visit with Ms Shires with a teaching and learning focus the previous week, and would report on this later in the meeting.

Miss Robins reported that the Director of Learning (Humanities) was also on long-term absence from though it was hoped they would return in January 2022. She advised that classes had been moved around to ensure continuity for GCSE groups, and staff in the department had stepped up to take on extra classes to cover this absence. Whilst this was really positive, Miss Robins advised that it still had an impact on teaching and leadership.

Miss Robins reported that 21 members of staff had been affected by Covid since the start of the autumn term, with a total of 122 days' Covid-related absence. A breakdown of all staff absence had

been included in the Principal's report, showing a total of 434 days' staff absence since September. Miss Robins advised that this had been a real challenge for the school, particularly in terms of supply and cover. She advised that the Senior Leadership Team (SLT) had had to cover a significant amount of lessons as a result of absence.

(Agenda Item 9) Health and Safety

Governors noted the summary update in the Principal's report, there were no issues raised.

(Agenda Item 10) Risk Register

Previously distributed. Miss Robins reported that the risk register had been updated following discussion at the last LGC meeting. There were no new issues raised.

Other Updates

Miss Robins reported that the school's external review by B11 had taken place on 4th November. The final report had been received the previous day, and would be shared with SLT at their meeting this week.

ACTION: Miss Robins to share the B11 review report with governors.

Miss Robins reported that the recent Presentation Evening had been a real success. She also highlighted a number of other visits and events which had taken place, and noted how positive it was to be able to take students out on trips again, to support enrichment and development of cultural capital. 81 Chromebooks had been provided by the DfE to further support recovery, and these were being prepared by IT in order to be distributed to students. Miss Robins advised that permission had also been received to order additional Chromebooks for the Afghan refugee students in school. Anti-bullying week had included the training of 31 new Year 7 anti-bullying ambassadors by Year 9 and Year 10 students, which had been really positive.

Governors thanked Miss Robins for her report. With reference to attendance, governors asked how any improvement in the figures related to the aspirations for the school. Governors also asked whether persistent absence figures were a concern at this point. Miss Robins advised that the definition for persistent absence was below 90%, but it was not possible to make this comparison currently, as the national average was currently sub-90% due to the ongoing issues with Covid related absence. Miss Robins advised that her aspiration was for 94-96% whole school attendance, and this would continue to be a target to work towards. She cautioned, however, that attendance was a cumulative figure and high levels of absence at the start of the year affected this. Attendance remained a key focus, and strategies continued to be implemented to improve this as much as possible. Miss Robins reported that following discussion at the last meeting, she had spoken to governor Mark Thompson about possible incentives from Scarborough Football Club to support poor attendance particularly for Year 7 and Year 8 students, and this was something that would be explored further.

With reference to the Alternative Provision, governors asked whether there were any issues and challenges which they should be made aware of. Miss Robins noted that there was a small number of challenging students, who were a trigger for others, and this could lead to issues with behaviour. She advised, however, that the Specialist Instructor in the Alternative Provision had a clear strategy in dealing with this, and was working with some of the tutors who needed further support in the way they were operating. Miss Robins advised that the new curriculum in the Alternative Provision was positive, and students were responding well to this. She noted that Year 11 students were completing an NCS booster course, and some other students had been brought in from the main school to also take part in this to support their learning.

With reference to the Inclusion Data Dashboard, specifically to reported incidents of sexual violence and sexual harassment, governors asked how sure the school was that this was at a very low level. Given the drive by Ofsted to unearth these issues following the review in the summer, governors

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asked how the school was ensuring that as much information as possible was being captured and that all incidents were being reported. Miss Robins advised that the school had received feedback from the Ofsted safeguarding inspection in July on the systems and processes in place, and she was confident that this was as robust as possible. She advised that CPOMS had been updated to include additional categories for reports of sexual harassment and sexual violence, and these logs were checked daily by the Designated Safeguarding Leads. All incidents and logs were followed up. Miss Robins advised that workshops had taken place in the autumn term for staff and students around recognising incidents and reporting them, as well as in supporting victims, and there had also been staff training on this. Miss Robins advised that she was fully confident that the systems in place were robust and were being used effectively. The Safeguarding governor Gerry Swain had also reviewed these elements during his last visit and had been happy that the right things were in place.

With reference to attendance, governors asked whether there were any strategies which worked particularly well, and also whether the school had looked to other settings for ideas and different approaches which had been successful elsewhere. Miss Robins advised that the school continued to develop its approach to attendance and review the strategies in place. She advised that she had been very open with the Trust about the situation and had sought advice on any additional actions which could be put in place. As noted above, a potential to work with Scarborough Football Club to provide some incentives for attendance might help improve this for some students. Miss Robins advised that part of the Covid Recovery grant had been allocated to getting more capacity to work with families in the community, and to do home visits.

(Agenda Item 4) Academy Development Plan / SEF

Marcus Towse referred to his teaching and learning link visit report, which had been circulated with the agenda. He noted that this had been a really productive meeting and he had been impressed with the Acting Vice Principal's clear plans about areas to work on. However, he suggested that this was not currently reflected in the SEF commentary around quality of education, and did not identify the strong work being done, particularly around the Walkthrus programme. Miss Robins noted that the evaluation section of the plan had been written early in the autumn term as a reflection of the previous academic year. She noted that some of the actions which were in place this year were helping to move this on, and to support further progress.

With reference to equalities, governors asked whether there were any issues in school with "cancel culture" and if so what was being done to address this. Miss Robins advised that there was a strong PHSC curriculum in place, founded on upright principles and equality of speech. She advised that there was a very open culture of communication, with a lot of dialogue with students. Miss Robins noted that half termly meetings were held with SLT and student groups, and she was confident that any student who wanted to come forward to discuss any issue would feel able to do so. She noted that there had been no specific cases of "cancel culture" in school, but if this arose, she would look at researching around the issue and put materials together to share with students. The strong assembly programme already in place was fully adaptable to address any issues such as this which might arise.

With reference to primary school links, governors asked for an update on the meeting scheduled for 4th November about improving transition links and community engagement. Miss Robins advised that this meeting had been led by the Opportunities Area Board in order to develop a co-ordinated approach across the town. She advised that the Assistant Vice Principal was leading on transition, and was working collaboratively with other settings to ensure this was as smooth a process as possible. Miss Robins highlighted a focus on curriculum links with local primary schools, with English and Maths already established. This would be built on and extended to other subjects as a focus from the spring term.

Governors asked how confident the school was that middle leaders were able to articulate clearly on the curriculum, and whether any deep dives had taken place which could demonstrate this. Miss Robins advised that part of the recent B11 review had included detailed meetings with middle leaders in English and Science. The final report from this review had included some really positive comments

about middle leaders' ability to discuss and articulate on the curriculum. Miss Robins advised that the Trust had scheduled deep dives in History and SEND, and Science would also be a focus in the new year. Miss Robins advised that she made use of the weekly line management meetings to ask middle leaders unprepared Ofsted-style questions, for example "what are you reviewing in your curriculum currently, and can you provide details of your action plan". As discussed at the previous LGC meeting, Miss Robins advised that middle leaders were also ready and keen to meet with governors to present on their subject area and to answer questions and challenge.

Miss Robins noted that the recent B11 review had been really positive, and staff had been well prepared for the questions raised. She further advised, however, that there was no complacency, and practice continued to be reviewed and improved on. Colleagues were also learning from other schools in the Trust who had undergone recent Ofsted inspections during this term.

Governors asked how the celebration assemblies were working and what impact this was having.

Miss Robins advised that these would take place at the end of each term, and she would be able to report back on this at the next LGC meeting. She noted that there was a more structured approach in place now, with each year group holding a rewards assembly at the end of the school day in the final week of term. Miss Robins advised that heads of year had worked hard to put this together, and budget had been allocated to the prizes. Awards would be given for subjects, school values, excellence and resilience amongst other things.

With reference to the Pupil Premium strategy, governors noted that a significant amount was allocated to the Alternative Provision, and asked how this was calculated to ensure it was targeted and effective. Miss Robins advised that 40% of students in school were in receipt of Pupil Premium funding, which included the majority of students in Alternative Provision. She advised that the funding was used to support improvements in curriculum and experience, keeping students in school and keeping them safe.

[Tracey Woodward left the meeting at 6.00pm]

11. Policies for Review/Approval

The following policies had been circulated with the agenda:

- Careers Provider Statement and Programme (Graham and George Pindar Schools)
- Educational Visits Policy (Graham and George Pindar Schools)
- English as an Additional Language Policy (Graham School)

For information, the following policies had been approved by the Trust for use in schools. It was noted that copies of all policies were available in the "Trustwide Governance Documents" folder in the Resources section on Decision Time.

- Allergen and Anaphylaxis Policy (for schools to localise)
- First Aid Policy (for schools to localise)
- Premises Management Policy (for schools to localise)
- Health and Safety Policy (for schools to localise)
- School Crisis Management Plan Policy and Procedures (for schools to localise)
- Data Breach Policy and Procedure
- Subject Access Request Policy and Procedure
- GDPR Privacy Notice: 1) Employees 2) Parents 3) Students

With reference to the Careers Programme, governors asked for more detail of virtual work experience, and queried whether it was now possible to arrange actual placements for students following restrictions in the previous year due to Covid. Miss Robins advised that both schools used START, which was a computer based careers programme, providing opportunities for students to look at different careers and to profile their skills. She advised that virtual work experience had been used last year through an employment agency, enabling students to experience work-based scenarios

	<p>online. Miss Robins advised that the Gatsby Benchmarking included the need to send students out into the workplace as part of teaching on careers, though this had not been possible due to Covid. She advised that both schools were looking at this carefully for the coming year, and would also take advice from the Trust on this.</p> <p>Governors asked how policies were shared with staff. Miss Robins advised that all policies were held on the Google Drive and staff were notified when any were changed or updated. It was noted that majority of policies were now produced and agreed centrally by the Trust.</p> <p>Governors noted and accepted the policies.</p> <p><i>[Emma Robins left the meeting at 6.05pm]</i></p>	
<p>3b.</p>	<p><u>George Pindar School – Principal’s Update</u> <u>(Agenda Item 6) Inclusion Data Dashboard</u></p> <p>Mrs Welsh reported that attendance levels had been pleasing earlier in the term, though this was starting to drift now, in the main due to the impact of Covid. She emphasised to governors that all Covid absence, including the mandatory ten day isolation period after a positive test result, was now marked as sickness absence and not under a separate code. Mrs Welsh reported that the system of sending out automatic letters to parents when attendance dropped below 90% had needed to be reviewed to ensure that these circumstances were recognised.</p> <p>Mrs Welsh reported on the actions in place to raise the profile of attendance in general in school. Weekly attendance trackers were shared with form tutors, with a review and discussion about individual student’s attendance.</p> <p>Mrs Welsh reported that the reduction in exclusions continued to be a real positive, and NYCC had also highlighted and praised the school for this. She advised that compared to this time last year, there had been a 42% drop in fixed term exclusions. Mrs Welsh advised that support was in place and regularly reviewed for students who had received more than one fixed term exclusion.</p> <p>Overall behaviour continued to be high profile in school, and Mrs Welsh praised the heads of year for their work in promoting this with students, as well as the work of the Behaviour Support Officers.</p> <p><u>(Agenda Item 8) Safeguarding</u></p> <p>Mrs Welsh advised that safeguarding continued to be a key feature of the school and a key priority on the Academy Development Plan. She advised that she had reported at previous meetings on concerns around the lack of or inappropriate response from NYCC Children and Families Services, particularly to Looked After Children (LAC) and this continued to be an issue. Mrs Welsh advised that where concerns were raised with NYCC, actions were taken to address these, but this was still an issue.</p> <p>Mrs Welsh reported that a significant number of the Year 7 cohort had been presenting challenging behaviour, particularly in terms of their levels of maturity with each other, with frequent negative social interactions. She advised that GL PASS (Performance Assessment of Self-care Skills) were being used to identify key issues and inform targeted intervention to support students.</p> <p>Mrs Welsh reported that during the recent B11 review, a student had reported to a reviewer that they did not know who they could approach if they had a problem in school. She advised that this had been a shock, but had been addressed by ensuring there was an even higher profile of the school’s safeguarding culture, and ensuring that all students and parents/carers were clear on where to report any issues. A newsletter had been sent home to families and a series of assemblies run to further raise the profile.</p> <p>Staffing</p> <p>Mrs Welsh reported that staff absence had created significant challenges, particularly since the end of</p>	

September. She advised that many staff had gone above and beyond to support the continued smooth running of the school, but getting supply staff into school had also been an issue, not just at George Pindar but across the area. Mrs Welsh advised that recruitment was ongoing for a General Teaching Assistant, but after three rounds it had still not been possible to fill this position.

(Agenda Item 4) Academy Development Plan / SEF

A copy of the latest version of the plan had been circulated with the agenda. Mrs Welsh reminded governors that they were able to access the live document on the Google Drive, and this was reviewed by SLT on a fortnightly basis.

Mrs Welsh noted that a number of actions on the plan were longer term, and she highlighted the curriculum review as part of this, particularly a move to a three-year Key Stage 3 model. Mrs Welsh advised that the move to this model in-line with other schools in the Trust was one which would have significant implications for the staffing in school, and would not be in place by September 2022. She advised that the plan set out the intention to move towards this model over the next two years.

Mrs Welsh reported that the new Careers Lead had been really effective since starting their role, and had been making links with local businesses to further enhance student opportunities through the careers programme. She noted that the Pupil Premium strategy was also being led by this member of staff, focused on making the best use of funding to narrow the gap for disadvantaged students.

Mrs Welsh reported that the school now had an academic mentor in place for 30 hours per week, who would be supporting on literacy for identified students using Recovery Grant funding. She noted that this provision had taken some time to organise, and had been less than the two full time mentors which had been requested.

(Agenda Item 9) Health & Safety

Mrs Welsh reported that the temporary boiler had still not been fitted, though work had begun this week to install this. She advised that although there were fan heaters in classrooms, it was currently very cold in school, but it was hoped that within the next week there would be working radiators and hot water in one of the buildings.

Mrs Welsh advised that four incidents had been reported to the health and safety team since the last meeting. No further action had been required in any of these.

(Agenda Item 10) Risk Register

Circulated with the agenda. Mrs Welsh noted that following discussion at the previous meeting, the risk register had been updated to include the issue with the boiler, and also the risks related to ICT and internet failure. She noted that the back-up line had now been set up with the right safeguarding protocols so that it could be implemented immediately in the event of a future failure with the main connection.

Questions were invited from governors on all elements of the Principal's report.

Governors asked what was in place centrally from the Trust to protect the school against a potential cyber attack. Mrs Welsh advised that there were clear protocols in place, and regular updates from the Trust and its ICT provider about how to safeguard against an attack. She advised that NYCC also provided updates on this, and the Support Services Manager was continually vigilant.

With reference to the Inclusion Data Dashboard, governors highlighted the number of racist incidents, and in particular the report of one racist hate crime. Governors asked what action had been taken to deal with this. Mrs Welsh advised that this incident had been the use of a racist slur directed at a student. The student responsible had been excluded as a result of the incident, and this had also been reported to NYCC.

Governors recognised the impact of staff absence on the school, and the challenges this had presented. Governors asked whether there were any significant concerns in terms of quality of supply provision and of students being set back in terms of their learning. Mrs Welsh advised that there had been evidence in a recent book scrutiny that where teaching colleagues had been absent this had affected students' learning. She advised that specific feedback had been provided in terms of how to address this and to support students in their learning moving forward. Mrs Welsh also raised a concern regarding the Thinking Reading programme, as due to staff absence it had not been possible to provide interventions at the same level as planned currently.

Mrs Welsh advised that in general, the quality of supply colleagues from agencies had been poor this term. It was recognised that staff absence was an issue in all schools, and also for supply agencies, but the level of quality was certainly a concern. Mrs Welsh advised that she would be raising this issue with the CEO an asking if there was anything more the Trust could do to support its schools in this matter.

Governors asked whether it was possible to support catch up where there had been an interruption to normal provision due to staff absence. Mrs Welsh advised that there was a good system in place in terms of feedback and handover, clearly identifying what areas could and could not be covered by supply. When staff were returning to work, therefore, they could see what elements needed to be made up in order to address these gaps.

With reference to the safeguarding summary, governors noted that NYCC had suggested the school needed more training in de-escalation techniques, and asked whether this comment was justified. Governors also asked how many teachers in school had completed Team Teach training. Mrs Welsh advised that it had been hoped that colleagues from Aspire Academy would be able to facilitate some training for staff on Team Teach, but unfortunately this had not been possible due to Covid. She advised that she felt it was important that this was put in place, however, as staff needed this level of training to deal with some of the most vulnerable and challenging students in school. With reference to the comments from NYCC however, Mrs Welsh advised that she did not agree with this, and had raised her objections strongly with them. She explained that the context of this related to her previous report on concerns about the Children and Families Services response to LAC students in crisis. Mrs Welsh advised that NYCC were now clear about what it was possible to do in school, and the support required from them for these students specifically.

Mrs Welsh reported that NYCC had offered to provide funding for a former gang member to come into school as a motivational speaker, and to talk to students, particularly those in the Alternative Provision, about different ways of handling situations and of avoiding threatening language. Mrs Welsh advised that governors needed to be aware that these issues were likely to be ongoing, and she had made the importance of presenting a united approach clear to NYCC. Mrs Welsh advised that both the Executive Principal and the CEO were supportive of her continuing to raise these concerns with NYCC.

Governors asked about the impact of police visits into school and how these were working. Mrs Welsh advised that the new Schools Liaison Officer was fantastic, and incredibly responsive in providing support and interventions when issues arose. For example, a recent issue with online safety had led to the Schools Liaison Officer carrying out direct work with the students affected and had really improved the outlook for these children.

Meetings with Middle Leaders (as discussed at the previous LGC meeting)
The Chair had circulated his report from the middle leaders' meetings at George Pindar School with the agenda for information. He reported that that these sessions had been really informative and positive. Mrs Welsh expressed her thanks to governors who had attended the sessions, and noted that colleagues had found them incredibly useful. She advised that the opportunity to have a level of scrutiny from another external source outside of SLT had been really valuable for staff. **Governors also agreed that it enabled them to triangulate their own understanding of the school and supported**

	<p>effective scrutiny.</p> <p>With reference to the Risk Register, governors asked if there were any other updates from those provided in the Principal's report. Mrs Welsh advised that there had previously been an issue with trespassers on the 3G pitch, which had dropped off over the last eighteen months due to school closures and lockdowns. She advised, however, that this was something to be mindful of as it was likely to continue. Mrs Welsh advised that she was looking at what could be done as a school to address this.</p> <p>With reference to the latest DfE notifications on Covid restrictions, governors asked whether revised information had been circulated. Mrs Welsh advised that this had been an agenda item at the Trust headteachers' meeting that morning, and had been included in the trust-wide bulletin at the start of the week. She advised that all schools would need to update their risk assessments in line with the latest announcements. Mrs Welsh noted, however, that both Graham and George Pindar Schools had continued to request face coverings in communal areas since the start of the autumn term, and this had been extended to classrooms for the last two and a half week due to a spike in cases. Mrs Welsh advised that plans were also in place to test students on-site on the first day back of the spring term in January 2022.</p> <p>Governors asked if there had been any issues with the vaccination sessions in school. Mrs Welsh reported that 200 students had taken up the vaccination offer, around 33% of the whole school. A small number of anti-vax letters had been received, but no further issues had been raised. Mrs Welsh reported that the school had also taken part in an Office for National Statistics (ONS) anti-body survey, for which 180 students had signed up.</p>	
4.	<p><u>Academy Development Plan / SEF</u> Discussed as part of the Principals' reports.</p>	
5.	<p><u>Pupil Premium Update</u> Discussed as part of the Principals' reports.</p>	
6.	<p><u>Inclusion Data Dashboard</u> Discussed as part of the Principals' reports.</p>	
7.	<p><u>Governance</u> Link governor visits had been circulated with the agenda. It was noted that these had been referred to and discussed earlier in the meeting.</p>	
8.	<p><u>Safeguarding</u> Discussed as part of the Principals' reports.</p>	
9.	<p><u>Premises Update, Health & Safety Monitoring</u> Discussed as part of the Principals' reports.</p>	
10.	<p><u>Risk Management – school-level risk register review</u> Discussed as part of the Principals' reports.</p>	
11.	<p><u>Items for escalation to the Board of Trustees</u> Governors noted the summary of Trustee minutes from September to November, which had been circulated with the agenda for information.</p> <p>Governors highlighted the concern about gaps in interventions for Thinking Reading due to ongoing staff absence. Governors supported Mrs Welsh's proposal to escalate this to the Trust and seek any available support for these interventions.</p>	

	Governors also highlighted the challenges faced in both schools currently due to staff absence, and the impact of this on other staff and on students' learning.	
12.	<p><u>Any Other Business</u></p> <p>With reference to the parent governor vacancy, Mrs Welsh agreed to work with Miss Robins to advertise this across both schools as soon as possible.</p> <p><i>ACTION: Advertise parent governor vacancy and invite nominations across both schools for the position.</i></p> <p>The Chair reported that Samantha Taylor, who had recently stepped down as governor, had recommended another colleague who may be a suitable replacement.</p> <p><i>ACTION: The Chair agreed to meet with the proposed governor (recommended by Sam Taylor) and if appropriate, forward contact details to the Governance Advisor so that the application process could be started.</i></p> <p>Governors reflected on what had been discussed at the meeting which would make an impact on students. <i>Mrs Welsh noted that it was always valuable to have the opportunity to think strategically about practice in school. She noted that she would be taking Miss Robins' idea to ask Ofsted-style questions in weekly meetings with middle leaders. Governors also highlighted the issues escalated to the Board which were key to supporting improving prospects for students.</i></p>	LW, ER AR
	<p><u>Dates of future meetings</u></p> <p>Tuesday 25th January 2022, 5pm Tuesday 5th April 2022, 5pm Tuesday 21st June 2022, 5pm</p>	

The meeting closed at 6.55pm

- These minutes were approved by the Graham and George Pindar Schools Joint LGC at their meeting on 25th January 2022

Graham and George Pindar Schools Joint LGC – Action Points from the Meeting of the Local Governing Committee held on 30th November 2021

	<u>Action Point</u>	<u>Item</u>	<u>Responsibility</u>	<u>Timescale</u>
1	<i>Miss Robins to share the B11 review report with governors.</i>	3	<i>Emma Robins</i>	<i>17/12/2021</i>
2	<i>Advertise parent governor vacancy and invite nominations across both schools for the position.</i>	13	<i>Lesley Welsh, Emma Robins</i>	<i>15/01/2021</i>
3	<i>The Chair agreed to meet with the proposed governor (recommended by Sam Taylor) and if appropriate, forward contact details to the Governance Advisor so that the application process could be started.</i>	13	<i>Alan Richards</i>	<i>15/01/2021</i>