

George Pindar School: Provider Access Policy

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Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

It sets out the following:

- ☐ Procedures in relation to requests for access
- ☐ The grounds for granting and refusing requests for access
- ☐ Details of premises or facilities to be provided to a person who is given access

Student entitlement

All our students in years 7 to 11 are entitled:

- ☐ To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- ☐ To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- ☐ To understand how to make applications for the full range of academic and technical courses.

Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 7 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in Benchmarks 5 Encounters with employers and employees and Benchmark 7 Encounters with further and higher education of the DFE publication [Careers guidance and access for education and training providers Jan 2023](#)

This policy shows how our Academy complies with these requirements.

Management of provider access requests

A provider wishing to request access should contact Mrs J Bilton, Careers Guidance Leader j.bilton@gps.hslt.academy or Mrs Catherine Prentice, Assistant Vice Principal c.prentice@gps.hslt.academy or by telephone 01723582194

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Please contact Mrs C Prentice for further details. The school Child Protection Policy sets out the school's approach to safeguarding whilst in school.

Please note that the school reserves the right to deliver activities and/or content in different terms than shown, in addition, further opportunities may arise during the school academic year, please contact us as early as possible in the school year to discuss available opportunities.

2023/2024	Year 7	Year 8	Year 9	Year 10	Year 11	2023/2024
Student and Staff Voice - Careers Provision at George Pindar School.						
Benchmark 1: A stable careers programme	Post 16 qualifications, what is on offer? What might the future hold? My skills, likes, personal qualities, subject preferences	Post 16 qualifications, what is on offer? What might the future hold? My skills, likes, personal qualities, subject preferences Engineering Week.	Post 16 qualifications, what is on offer? What might the future hold? My skills, likes, personal qualities, subject preferences. What are my post-16 choices?	Post 16 qualifications, what is on offer? What might the future hold? My skills, likes, personal qualities, subject preferences. What are my post-16 choices?	Post 16 qualifications, what is on offer? What might the future hold? My skills, likes, personal qualities, subject preferences. What are my post-16 choices?	Term 1
	Exploring the world of work using the Career Pilot programme SHINE Programme - What are universities like?	Exploring the world of work using the Career Pilot programme SHINE Programme - What are Universities like?	Exploring the world of work using the Career Pilot programme	Exploring the world of work using the Career Pilot programme	Exploring the world of work using the Career Pilot programme	Term 2
	Improving my employability - Career Pilot programme	Improving my employability - Career Pilot programme	Improving my employability - Career Pilot programme	Improving my employability - Career Pilot programme	Improving my employability - Career Pilot programme	Term 3
Benchmark 2: Learning from career and labour market information	What jobs are there? How does the labour market work? What can you expect from a job? Understanding job adverts. My dream job.	What jobs are there? How does the labour market work? What can you expect from a job? Understanding job adverts. My dream job.	What jobs are there? How does the labour market work? What can you expect from a job? Understanding job adverts.	What jobs are there? How does the labour market work? What can you expect from a job? Understanding job adverts.	What jobs are there? How does the labour market work? What can you expect from a job? Understanding job adverts.	Term 1

	Exploring the labour market using the Career Pilot programme	Exploring the labour market using the Career Pilot platform	Exploring the labour market using the Career Pilot platform	Exploring the labour market using the Career Pilot platform	Exploring the labour market using the Career Pilot platform	Term 2
	Payslips, taxes, types of employment	Payslips, taxes, types of employment	Payslips, taxes, types of employment	Payslips, taxes, types of employment	Payslips, taxes, types of employment	Term 3
Benchmark 3: Addressing the needs of each student	World of Work themes within the curriculum	World of Work themes within the curriculum	World of Work themes within the curriculum	World of Work themes within the curriculum	World of Work themes within the curriculum	Term 1
	Exploring and following personal career interests using the Career Pilot programme	How do I choose my options? Exploring and following personal career interests using the Career Pilot programme	Exploring and following personal career interests using the Career Pilot programme	Exploring and following personal career interests using the Career Pilot programme	Exploring and following personal career interests using the Career Pilot programme	Term 2
	Exploring and following personal career interests using the Career Pilot programme	Exploring and following personal career interests using the Career Pilot programme	Exploring and following personal career interests using the Career Pilot programme	Exploring and following personal career interests using the Career Pilot programme	Exploring and following personal career interests using the Career Pilot programme	Term 3
Benchmark 4: Linking curriculum learning to careers	World of Work themes within the curriculum.	Options choices taster lessons. World of Work themes within the curriculum.	World of Work themes within the curriculum.	World of Work themes within the curriculum.	World of Work themes within the curriculum.	Term 1
	What can I do with my subjects in the future?	What can I do with my subjects in the future?	What can I do with my subjects in the future?	What can I do with my subjects in the future?	What can I do with my subjects in the future?	Term 2
	The language and etiquette of the world of work: Writing CVs, formal emails, cover letters	The language and etiquette of the world of work: Writing CVs, formal emails, cover letters	The language and etiquette of the world of work: Writing CVs, formal emails, cover letters	The language and etiquette of the world of work: Writing CVs, formal emails, cover letters	The language and etiquette of the world of work: Writing CVs, formal emails, cover letters	Term 3
Benchmark 5: Encounters with employers and employees	Meet the Professional video interviews. Careers Fair	Options choices - Meet the professional. Careers Fair	Meet the Professional video interviews. Careers Fair. My Big Career Programme	Meet the Professional video interviews. Careers Fair	Meet the Professional video interviews. Careers Fair	Term 1
	Exploring career paths using the Career Pilot platform	Exploring career paths using the Career Pilot platform	Exploring career paths using the Career Pilot platform	Mock Interviews. Exploring career paths using the Career Pilot platform	Mock Interviews. Exploring career paths using the Career Pilot platform	Term 2

	Meet the Professional assemblies	Meet the Professional assemblies	Meet the Professional assemblies	Meet the Professional assemblies	Meet the Professional assemblies	Term 3
Benchmark 6: Experiences of workplaces	Introduction to the World of Work in Careers Sessions	Introduction to the World of Work in Careers Sessions	Introduction to the World of Work in Careers Sessions	Introduction to the World of Work in Careers Sessions	Introduction to the World of Work in Careers Sessions	Term 1
	Introduction to the World of Work in Careers Sessions	Introduction to the World of Work in Careers Sessions	Introduction to the World of Work in Careers Sessions	Introduction to the World of Work in Careers Sessions	Introduction to the World of Work in Careers Sessions	Term 2
	Introduction to the World of Work in Careers Sessions	Introduction to the World of Work in Careers Sessions	Careers Week - virtual experience	Virtual and in person work experience	Introduction to the World of Work in Careers Sessions	Term 3
Benchmark 7: Encounters with further and higher education	My post-16 options, university assembly	My post-16 options	Virtual university trips, University in PD lessons	Virtual university trips	College Assemblies	Term 1
	SHINE Programme	In person university trips	College/University trips and assemblies	College/University trips and assemblies	College/University trips and assemblies	Term 2
	Virtual University visits	Virtual University visits	College/University trips and assemblies	College/University trips and assemblies	College/University trips and assemblies	Term 3
Benchmark 8: Personal guidance	Drop in session with the Careers Advisor/Careers Lead	Options choices - small group interviews/tutor time sessions with the Careers Advisor	Drop in session with the Careers Advisor/Careers Lead. Small group interviews/tutor time sessions with the Careers Advisor	Drop in session with the Careers Advisor/Careers Lead. Small group interviews/tutor time sessions with the Careers Advisor	1-2-1 interviews with the Careers Advisor	Term 1
	Drop in session with the Careers Advisor/Careers Lead	Options choices - small group interviews/tutor time sessions with the Careers Advisor	Drop in session with the Careers Advisor/Careers Lead. Small group interviews/tutor time sessions with the Careers Advisor	Drop in session with the Careers Advisor/Careers Lead. Small group interviews/tutor time sessions with the Careers Advisor	1-2-1 interviews with the Careers Advisor	Term 2
	Drop in session with the Careers Advisor/Careers Lead	Options choices - small group interviews/tutor time sessions with the Careers Advisor	Drop in session with the Careers Advisor/Careers Lead. Small group interviews/tutor time sessions with the Careers Advisor	1-2-1 interviews with the Careers Advisor	1-2-1 interviews with the Careers Advisor	Term 3

In addition to the events listed above we have calendared assemblies for year groups (please refer to the school calendar for assembly days and themes throughout the year). Please speak to our Careers Guidance Leader or Careers advisor to identify the most suitable opportunity for you to deliver.

Granting and refusing access

We welcome providers wishing to communicate with our students, staff and parents/carers specifically about the following areas:

- Types of qualification including, but not limited to, A-Levels, vocational awards, technical awards, apprenticeships, degrees
- Routes into employment
- Continuing in education and training; raising awareness of career sectors
- Raising aspirations
- Labour market information — job market and key local sectors
- Employer expectations
- Employability skills
- Support in applications including but not limited to vocational courses, apprenticeships, university and employment
- Additional support for transitions into Further Education, Higher Education, Apprenticeships, other training opportunities and employment. This may include financial, emotional and practical support for our more vulnerable students. Please speak to our Careers leader or Careers advisor. We will work with you to identify the most suitable opportunities for you

Premises and Facilities

The school will make the main hall, classrooms or a private meeting room available for discussions between the provider and students, as appropriate to the activity. The school will also provide equipment to support provider presentations, as available. Please discuss and agree in advance of the visit with the Careers Leader or link member of staff.

Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Mrs Catherine Prentice, Assistant Vice Principal. This policy will be reviewed annually. At every review, the standards committee of the LGC will approve the policy. Intended Destinations 2023 data should be available by January 2024.

Governors approved:

Last reviewed: September 2023

Next review: September 2024